

BOARD OF PARK COMMISSIONERS
MINUTES – May 3, 2022, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Kappers, President.

Members of the Board Present: Mr. Alan Kappers, President
 Mr. Richard Jordan Emerick, Vice-President
 Mrs. Susan Westfall, Secretary

Others Attending: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 Kyler Booher, Director of Golf
 Robin Oda, Mayor
 City staff
 Citizens

The minutes of the April 5, 2022 Joint Board of Park Commissioners and Recreation Board meeting were approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Westfall.

REPORTS:

- Park Superintendent Jeremy Drake submitted a report (copy attached to original minutes). Mr. Drake added that the final park encroachment on Kings Chapel Park has been resolved.
- Mr. Siler submitted a report (copy attached to original minutes). Mr. Siler had nothing to add to his report.
- Mr. Booher submitted a report (copy attached to original minutes). Mr. Booher stated the course is in great shape but the weather has been a challenge. The Shoreline has been running smooth.

NEW BUSINESS:

- **Request for use of Prouty Plaza** – Sue Knight, Administrative Assistant, stated there has been a request for three more uses for Prouty Plaza by Troy City Schools Bands. On May 13, May 16, and May 17 at 11:45, the bands will perform a short concert for the public to enjoy.
A motion was made by Mr. Emerick, seconded by Mrs. Westfall, to approve the dates and locations for concerts. Motion passed by unanimous vote
- **Permission to place two interpretive signs at McKaig & Race Park** – Salome Hekate, Management Analyst, City of Troy, and Sonya Holycross, Human Relations Commission Member (HRC) stated the HRC has been working on historical markers to honor the accomplishments and contributions to the Troy community of Charles Ross, Charles Sharett, Lucille Wheat, and Perlema and Grace Sewell. The HRC is requesting to have two interpretive signs at McKaig & Race Park highlighting all of their accomplishments. The signs will be located close to the gazebo in the park. The signs will be funded by the HRC budget and would appreciate the Park Departments help to install the signs at the park.
A motion was made by Mr. Emerick, seconded by Mrs. Westfall, to approve the addition of two interpretive signs at McKaig & Race Park. Motion passed by unanimous vote
Mr. Kappers wanted to note there has been a history of vandalism in the park and Ms. Holycross is hopeful that the citizens will be respectful of the history that the signs represents. Ms. Hekate confirmed the signs do not have any glass and feel they can be kept in good condition.
- **Discussion on adding an ADA ramp and patio at the Troy Senior Citizens Center** – Ms. Rebecca Riley, 1467 McKaig Avenue, Vice-President of Senior Citizens Center, stated the Senior Citizens Center has a handicap ramp but it is inconvenient from the parking lot and there is no lighting in the evening. The center is requesting a new handicap ramp and railing be installed from the parking lot to the building along with lighting. Ms. Riley is requesting to also add a patio off the building so guest can visit outdoors. This would include cleaning up the landscaping and possibly removing unused equipment. Mr. Drake stated City staff is looking into CDBG funding to help offset some of the cost. Mr. Drake feels the ramp and patio would be good additions to the center. Mrs. Westfall asked about the transformer

that is currently in the landscaping and Mr. Drake stated staff is unsure if it is currently being used and informed that AES will have to come out and evaluate. Mr. Kappers asked if there is money in the budget for the project and Mr. Drake stated there is not. Mr. Kappers stated staff will keep the request for the upcoming budget preparation.

- **Presentation from Girl Scout Troop 33193 on improvements to the Dog Park within Duke Park** – Girl Scout Troop 33193 Leaders Chelsea Starns and Kendra Giblin introduced member of Troop 33193. Troop 33193 is wanting to achieve the Bronze Award as a troop and the award is the highest community service award that Junior Girl Scouts can attain. The project must be something that continues to service the community when the project is complete. Each girl scout must complete at least 20 hours of service for the troop to earn the award. Troop 33193 has chosen Duke Park Dog Park as the location that they would like to improve. They would like to build three obstacles for the dogs to enjoy for the years to come. They would also like to provide a bin for community members to donate toys to. Lastly, the troop would like to provide a monetary donation for the city to purchase two trees and plant them within the fenced area to provide shade for the visitors.

A motion was made by Mr. Kappers, seconded by Mr. Emerick, to allow Troop 33193 to donate obstacles within the park along with a monetary donation to purchase two trees that will be planted.

Motion passed by unanimous vote

- **Approve easements associated with Phase 2 West Main Street Improvement Project** – Mrs. Jillian Rhoades, City of Troy Engineer, is asking for approval of temporary easements for the following properties associated with the West Main Street Improvement Project Phase 2.

- 0.039 acres of proposed warranty deed property and 0.031 acres of proposed temporary easement
- 0.0021 acres of proposed warranty deed property and 0.031 acres of property temporary easement
- 0.048 acres of proposed utility easement and a total of 0.021 temporary easement

A motion was made by Mr. Kappers, seconded by Mrs. Westfall, to recommend the approval of easements to Troy City Council.

Motion passed by unanimous vote

OLD BUSINESS:

Update from President, Dana Smith of the Troy Baseball Parents Association related to improvements to the North Market Street Baseball Field – Mr. Smith updated the Board of Park Commissioners that the Troy Baseball Parents Association is starting a capital improvement campaign to raise \$185,000 to use towards improvements on the North Market Street Baseball Field. The upgrades include new fencing to enclose the field, painting the dugouts and foul poles, purchasing and laying five tons of brick dust, painting the scoreboard, and several other items. If the campaign is successful, the parent's association would like to place a plaque on the backstop recognizing the donors of the campaign. Mr. Kappers confirmed that the plaque would be on a smaller scale and not visible from the street. Mr. Smith asked if there is help that is needed from Mr. Drake and the Park Department staff with utilities or other equipment, would the City staff be able to help? Mr. Kappers stated staff will need prior notice so schedules can be arranged to complete the request. Mr. Kappers, Mr. Emerick, and Mrs. Westfall all agreed to support the campaign.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Westfall, by unanimous voice vote, the Board adjourned at 4:40 p.m.

Respectfully submitted,
